CYMDEITHAS AMAETHYDDOL MÔN
ANGLESEY AGRICULTURAL SOCIETY

SIOE SIR FÔN
RHEOLAU STONDINAU MARCHNATA

ANGLESEY COUNTY SHOW
TRADE STAND RULES & REGULATIONS

Cymdeithas Amaethyddol Môn/Anglesey Agricultural Society
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1. SAFETY REQUIREMENTS

Stallholders must comply with the requirements of the Health & Safety at Work etc. Act 1974 and all relevant EU Directives and any applicable regulations made under current Health and Safety Legislation. Special attention is directed to the safety requirements outlined in these regulations. The ruling of Stewards or Officials of the Society on the Safety of any exhibit or part of an exhibit shall be immediate and final; but consent to the working of an exhibit shall not relieve any exhibitor of liability as laid down in the regulations**.** The Society holds exhibitors wholly responsible for the observance of statutory regulations governing the safety of machinery or equipment exhibited by them. Trade stands displaying substances classified as hazardous (pesticides, etc.) are to display **only** new empty containers.

2. THE REGULATORY REFORM FIRE SAFETY ORDER 2005

You should be aware that the above legislation will apply to you if you are the 'responsible person' having control of the premises (including any tent or movable structure. A fire risk assessment has to be carried out and significant findings recorded. The method/s of controling the significant findings of the fire risk assessment must be identified. North Wales Fire & Rescue Service on inspecting the showground could ask you to produce these 'significant findings'. Information on how to conduct a fire risk assessment can be accessed at www.firesafetyguides.communities.gov.uk

3. ALLOCATION OF ELECTRICITY

In the interest of Safety, ALL Trade Stand exhibitors who either receive connections from the Society OR use their own means of power MUST comply with current I.E.E. Regulations and the "Electricity at Work" Regulations 1989 or any other subsequent legislation. Exhibitors requesting electricity MUST provide the correct weatherproof cable and plugs to be compatible with the Society's sockets and fittings and must comply with the above Regulations. Exhibitors using their own portable electrical generators must be aware of the need to provide weatherproof cable and that the exterior connection between cable and generators MUST be of weatherproof type (i.e. BS4343 EN60309). Due to the high risk of fire with petrol, the Society insist that all portable generators are diesel operated. **All cable extensions and connecting couplings must carry a P.A.T. Test Certificate (Portable Appliance Test) valid for the duration of the Show. The Society reserves the right to refuse electrical connection for non-compliance.**

4. ALLOCATION OF SITES

Every endeavour will be made to meet the special requests of trade exhibitors as far the siting of exhibits is concerned; the Society nevertheless reserves the right to allocate sites at it's sole discretion and the re-positioning of exhibits will not thereafter be allowed.

5. ALLOTMENT OF SPACE

Exhibitors are not to sub-let any portion of the space allotted to them. Any exhibitor moving from the space allotted, or dividing the stand, will be requested to leave the Showground and shall forfeit all fees paid.

6. DISABILITY DISCRIMINATION ACT 1995

As from October 1999 under Part 3 of the Disability Discrimination Act 1995, it is unlawful for a provider of services to discriminate against a disabled person in refusing to provide, or deliberately not providing access to any service which is provided to members of the public.

7. CARAVANS/MOBILE EXHIBITION UNITS

Caravans/ Mobile exhibition units used as part of Exhibitors stands should be not less than 3m away from any other unit. Adequate and recently tested fire extinguishers must be situated in all caravans and mobile exhibition units. All sleeping units (caravans etc) must have a suitable smoke detector to BS5446 part1:1990

8. FIRE PRECAUTION

8.1 Fire Extinguishers

8.1.1. All exhibitors are required to supply a suitable fire extinguisher applicable to any risk posed by their equipment. As a minimum a 2Kg Dry Powder Extinguisher and a light duty fire blanket should be provided.

26. PPL & PRS LICENCES

Exhibitors playing any form of music on their stands are responsible for obtaining PPL (Public Performance Licence) and PRS (Performing Rights Society) Licence.

27. FAIR TRADE

To encourage Fair Trade the Society request that trade stands use/offer Fair Trade tea, coffee and sugar at the Show.

Revised January 2010

8.1.2. New portable extinguishers should comply with **BS EN3** supplemented by **BS7863**. Any existing portable extinguishers should comply with **BS5423:1987 Portable fire extinguishers**.

8.1.3. It is recommended that extinguishers should be located in conspicuous positions on brackets or stands. The carrying handle of large, heavier extinguishers should be about 1 meter from the floor. Smaller extinguishers should be mounted so as to position the handle 1.5 meter from the floor.

8.1.4. The fire blanket should conform to BS 1869 1997.

8.1.5. Arrangements should be made for the extinguishers to be maintained in accordance with the guidance given in **BS 5306-3:2009: Fire extinguishing installation and equipment on premises Part 3 Code of practice for selection, installation and maintenance of portable fire extinguishers: 2000**.

8.2. Means of escape

The internal layout of all tents and or caravans should be such that there are no "high risks" adjacent to exit doors or tent flaps. All exits are to be clearly marked and signs are to comply with The Health and Safety (Safety Signs and Signals) Regulations.

8.3. Tented Structures

Exhibitors bringing their own tentage must ensure that the said tentage has been treated with a suitable fire retardant to BS7157. The show organisers may request evidence of such.

8.4. Electricity and Gas

8.4.1. All current electrical outlets on site conform to current I.E.E. regulations and are protected by a RCCD or RCBO in accordance with EEC Regulations for Electrical Installations. In respect of gas safety (Installations and Use) Regulations 1998 should be consulted. The Fire Officer may request that you produce evidence that your electrical equipment has been recently checked by a competent electrician and complies with the current I.E.E. Regulations.

8.4.2. The Gas Safety (Installations and Use) Regulations 1994. Containers of liquefied petroleum gas (LPG) should be protected against unauthorised interference and accidental leakage. LPG Cylinders, both full and empty, should be kept in safe positions in the open air away from other flammable materials. LPG Cylinders should be sited outside the structure with their valves readily accessible in case of emergency. Cylinders in use must at all times be secured against any movement, which could lead to the disconnection of or leakage from connecting hoses.

8.5. Petroleum

Whilst the Society reserves to itself the right of excluding any petrol or spirit it may deem unsafe, it in no way relieves the regulations of the Local Authority/HSE in all that relates to the transport and storage of petrol etc., and the precautions to be adopted against fire.

9. PUBLIC HEALTH (Catering on Stands)

Stallholders are responsible for ensuring compliance with Public Health Bylaws and current Food Safety Legislation. Food vendors must be registered with the Local Authority/HSE from whose area they operate. Food vendors should contact the Food Safety Section of Anglesey County Council before the event to discuss the nature of their operation, and provide basic contact details. The Food Safety Section can be contacted on 01248 752820.

10. RESPONSIBILITY OF EXHIBITORS

The Exhibitor shall assume full responsibility including liability for all claims arising out of the exhibition, handling or housing of any animal, article, plant machinery or object of any kind exhibited on the Showground and the conduct of the Stand generally. The Exhibitor shall indemnify the Society against all claims, damages or expenses whatsoever in any way arising out of the presence of the Exhibitor or his/her exhibits on the Showground. Acceptance of the foregoing provisions shall be a condition of entry. Where items are offered for sale the Exhibitor must comply with all relevant Trading Standards legislation.

The Exhibitor must have regard to the following provisions:

a) Pesticides and other substances hazardous to health. Trade stand exhibitors should display only new, empty containers.
b) Plant or Machinery must only be operated after ensuring adequate precautions are taken to protect the operator and bystanders.
c) Any appliances used/demonstrated must have been examined and tested by a competent person and labelled to indicate the examiners name and date of examination.
d) All temporary structures, information boards, fences, gates, flagpoles, grandstands, viewing platforms, etc are to be safe for their intended purpose and comply with the latest and relevant codes of practice. Exhibitors must give regard to the stability of their exhibits and ensure that they cannot under reasonable circumstances be knocked over.
e) Petroleum product storage must be in accordance with appropriate legislation (petroleum storage is within the remit of local authority enforcement, but advice on storage in relation to fire prevention may be given by the North Wales Fire & Rescue Service).

11. ADMISSION AND REMOVAL OF EXHIBITS

The Society, through it's Administrator (or Show Director), shall have full and free right to refuse to accept any entry, to cancel any entry after being made and accepted, to refuse admission to the Showground of any proposed exhibit and/or to remove, or order to be removed, at the risk and expense of the owner thereof, any exhibit which has been admitted to the Showground. There shall be no obligation upon the Show Committee to make or offer any explanation or reason for any such action and the Show Committee shall not incur any liability or responsibility in this matter. Exhibitor's attention is also drawn to the following:-

11.1 All stalls/stands to be erected by 8.00am on the morning of the Show.

11.2 Movement of trade stand related vehicles into or out of the Showground is prohibited between 8am and 6pm on both days.

11.3 Stalls/stands will not be allowed to dismantle until after 6pm on the last day of the Show.

12. ACCIDENT, LOSS, DAMAGE OR INJURY

Save for death or personal injury caused by the negligence of the Society, its servants or agents, the Society will not be responsible for death, injury, disease or damage or loss caused to any Exhibitor or to his or her servant or agent or to any animal, article, plant machinery or thing of whatever nature brought onto the Showground by the said Exhibitor from whatever cause death, injury, disease, damage or loss arises. The Society will not be responsible in any way for any animal, article, plant machinery, or object of any kind exhibited on the Showground or for damage caused to sites during the preshow period and will not undertake to make good such damage.

15. PRE-SHOW VEHICLE ARRANGEMENTS

Whilst Trade Exhibitors will be given every facility for preparing their stands before the Show, the Society reserves the right to regulate, or even suspend the movement of vehicles to and from the Showground in the event of an emergency or inclement weather. Please note that there is a 5mph speed restriction in force on the showground at all times.

16. CANCELLATIONS

In the event of the cancellation of Trade Space and of any equipment ordered, for whatever reason, the Society will not, under any circumstances, refund the fees.

17. PHOTOGRAPHS

Only authorised photographers bearing signed authority of the Administrator shall be allowed to take photographs, and canvassing for such orders is prohibited. Offenders will be removed by Police and Show Officials.

18. LITTER

Exhibitors are required to have their stands and the portions of the avenues immediately adjoining their stands, kept clear of litter before, during and after the Show. Refuse collections will be made by an appropriate vehicle periodically.Exhibitors who damage the ground surface will be required to reinstate such ground to it's original condition within a period of seven days after the Show, by which time the stand must also be cleared of all materials and rubbish etc. Failure to comply with these two conditions will result in the Society undertaking the work at the expense of the Exhibitor.

19. CONCESSIONS

All food commodities with the exception of those sold in the Stockman's Catering Marquee, Food Hall, Exhibition Pavilion, Fairground and Country Life Activity Area are subject to "Concession" for "Sole Rights" and can only be sold by the official concessionaires.

20. SALE BY AUCTION etc.

The selling of goods by auction, shouting, or other behaviour calculated to annoy visitors or exhibitors, is strictly forbidden. Exhibitors infringing this regulation will be liable to have themselves and their goods removed from the Showground.

21. CHARITIES

The number of free Charity Stalls at the Show will be limited and restricted to those who raise funds to aid Anglesey beneficiaries and Charitable Institutions for the benefit of Anglesey residents. No applications will be considered after the closing date.

22. CARAVANS & OTHER SLEEPING UNITS ON THE SHOWGROUND

In Accordance with the current legislation regarding the sitting of caravans and other sleeping units, I wish to bring to your attention the following points:-

22.1. Every unit MUST not be less than 6 meters from any other unit in separate family occupation and not less than 3 meters MUST be permitted between units in any circumstances.

22.2. Vehicles and other ancillary equipment should be permitted within the 6 meters space between units in separate family occupation but, in order to restrict the spread of fire, there should always be 3 meters clear spaces within the 6 meters separation.

22.3. Emergency vehicles should be able to secure access at all times within 90 meters of any unit on the site.

Representatives from the Society and North Wales Fire & Rescue Service will be inspecting the positioning of all caravan and other sleeping units on the Showground during the show. Exhibitors not complying to the above regulation will be instructed to relocate their caravan.

22.4 All sleeping units (caravans etc) must have a suitable smoke detector to BS5446 part1:1990

23. SMOKING

The Smoke Free Premises etc (Wales) Regulations prohibits smoking in all enclosed or substantially enclosed public premises (substantially enclosed being defined as structures (permanent or temporary) with a ceiling and more than 50% of its total wall space enclosed. Appropriate signage at the entrance to all structures must be displayed.

24. ALCOHOL

Trade stands supplying alcohol **MUST** provide their own Personal License Holder. The Personal License Holder Number must be inserted on the trade stand application form. The identity and proof of the Personal License Holder may be requested at the Show by Officers of the Responsible Authorities.

For all intense and purposes the Personal License Holder will assume the full role and responsibility of the Society's Designated Premises Supervisor for the trade stand.

25. DOGS

People are not encouraged to bring dogs onto the showground, but if it is essential to do so then the dog must be kept on a lead at all times.

Should dogs be found roaming on the showground during the Show then the Society will have to give further consideration to a total ban. Stray dogs are a serious danger to persons and animals.

Please note that NO dogs are allowed in any of the buildings, Sheep Lines, Horse Lines, Goat Lines, Fur and Feather Marquee, Produce Marquee, Grandstands, Food Hall or any of the Society's dinning/ refreshment areas.